

## **Billet/Position Message**

Recently, officers received Personnel Orders (P.O.) in their eOPF with the phrase "Change of Assignment" in the Type of Action field. Please note that all officers are receiving these personnel orders as a step in the process of the billet/position transformation. In addition, the P.O. contains a new individual position number. New position numbers have been assigned to the current position of all officers. This number is called a Direct Access Billet System (DABS) number which identifies the billet/position number in Direct Access (DA).

Besides the P.O., officers will notice changes to their Promotion Information Report (PIR) in the "Current Assignment" and "Assignment History". Under "Current Assignment" the title of the DA position is listed as well as the associated billet equivalent grade. The information currently contained in this section has not yet been changed to reflect new position grade changes (if any) associated with billet/position transformation. This will not be changed until the conclusion of the 2012 promotions cycle. Changes to an officer's position title, billet grade, eOPF and/or PIR as a result of the billet transformation process were not seen by the 2012 promotion boards. Under the "Assignment History", officers will see "DA Billet System Position Assignment" with an associated title. The stated grade is the pay grade of the officer, not the grade of the position. There will be continued changes to the PIR until approximately September 2012 as the process is completed.

There is a two-year period following the transformation of an officer's billet, during which any position (billet) experiencing a grade change shall be reported in the officer's PIR as the higher grade of the old billet or new position. This two-year period will include the 2013 and 2014 promotion boards. All officers should review the Position/Billet Implementation Grade Personnel Operations Memorandum ([http://dcp.psc.gov/eccis/documents/POM12\\_004.pdf](http://dcp.psc.gov/eccis/documents/POM12_004.pdf)) for more information.

During the final phases of the billet transformation process, additional changes may occur to the eOPF and/or PIR as the process is fully implemented. These changes will affect all active duty Commissioned Corps officers, and may produce real or perceived errors to an officer's file. Because of the scale of this process, the Office of Commissioned Corps Operations (OCCO) requests that officers and their supervisors please refrain from contacting OCCO or their Commissioned Corps Liaisons with inquiries related to these issues until after the process is fully implemented around September 2012. Any errors that remain at the completion of this process will be corrected at that time.